

## // Shades: Roller // Panel Track



### CARE & CLEANING GUIDELINES

**Dusting** Dust your shades regularly using an ordinary soft, clean cloth, dust cloth or mitt, feather-like duster, or cylindrical dust brush specially designed for shades.

**Vacuuming** For deeper cleaning, vacuum gently with a brush attachment.

**Compressed Air/Hair Dryer** Use a can of compressed air or a hand-held hair dryer on the COOL setting to blow off dust and debris.

**Spot Cleaning** (*Screen shades and vinyls only*) Use a soft cloth or sponge moistened with lukewarm water and mild detergent. Blot gently to avoid creasing or damaging the fabric. DO NOT USE this method on delicate woven fabrics.

### OPERATING INSTRUCTIONS

#### ROLLER SHADES

##### TouchLift Cordless Control

**Lowering Your Shade:** Grasp the handle or center of the bottomrail and gently pull the shade down to the desired position. Release the shade and it will lock into position.

**Raising Your Shade:** Gently pull the handle or center of the bottomrail down slightly to release the locking mechanism, then guide the shade to the desired position. Then gently pull down slightly to engage the lock.

##### Motorization

Press button on remote or PowerWand to raise and lower shades.

##### Beaded Chain Control

**Raising and Lowering Your Shade:** Pull gently on the front or back of the tensioner-secured beaded chain to lift or lower the shade.

**NOTE:** If the tensioner moves up the chain while operating, you have not secured it to the wall or window frame. You must do so for the shade to operate properly.

#### PANEL TRACK

##### Safety Wand Operation

**Traversing the Panels:** Push or pull the wand to draw the panels across the window.

##### Cord Draw Operation

Pull down on the tensioner-secured cord to draw the panels across the window.

## // Natural Wovens



### CARE & CLEANING GUIDELINES

**Dusting** Dust your shades regularly using an ordinary soft, clean cloth, dust cloth or mitt, feather-like duster, or cylindrical dust brush specially designed for shades.

**Vacuuming** For deeper cleaning, vacuum gently with a brush attachment.

**Compressed Air/Hair Dryer** Use a can of compressed air or a hand-held hair dryer on the COOL setting to blow off dust and debris.

### OPERATING INSTRUCTIONS

#### Cordless Breeze Shades

Grasp the bottomrail with two hands, then lift or lower the shade to the desired position.

#### Motorization

Press button on remote to raise and lower shades.

#### Standard Rectangular And Top-Down/Bottom-Up Shades

**Lifting Your Shade:** Pull the lift cord down and toward the left of the shade to unlock the cordlock, then continue pulling on the cord until the shade reaches the desired height. To lock the shade into position, pull the cord sharply to the right of the shade and release.

**Lowering Your Shade:** Pull the cord down and toward the left of the shade to unlock the cordlock, then let the cord slip slowly through your fingers until the shade reaches the desired position. To lock the shade into position, pull the cord sharply to the right of the shade and release.

**NOTE:** Do not try to raise the shade any higher than it was intended to go. If the shade binds, check the cord alignment to ensure that the cords are not jamming.

#### Continuous Loop Control Shades

Pull gently on the front or back of the cord loop to lift or lower the shade to the desired position. Do not try to raise the shade any higher than it was intended to go. If the shade becomes uneven, lower the shade completely to realign the shade lift cords.

**NOTE:** If the tensioner moves up the cord while operating, you have not secured it to the wall or window frame. You must do so for the shade to operate properly.

## // Aluminum Blinds



### CARE & CLEANING GUIDELINES

Alta Aluminum Blinds are treated with an anti-static paint additive that helps inhibit dust build-up.

**Dusting** Dust your blinds regularly using an ordinary soft, clean cloth, chemically-treated dust cloth or mitt, feather-like duster, or cylindrical dust brush specially designed for blinds.

**Vacuuming** For deeper cleaning, vacuum gently with a brush attachment.

**Compressed Air/Hair Dryer** Use a can of compressed air or a hand-held hair dryer on the COOL setting to blow off dust and debris.

**Spot Cleaning** Use a soft cloth or sponge moistened with lukewarm water and mild detergent.

#### Bathtub Cleaning/Water Immersion

*This method can be used for all Aluminum Blinds except 2" Blinds with cloth tapes.*

Immerse entire blind in lukewarm water with a mild detergent and gently move the water around with your fingers. Rinse with clear water. Lift the blind from the water and hold vertically allowing the excess water to drain off. Lightly pat dry with a soft towel. Re-install the blind into the window. Lower the blind all the way down and allow to dry completely.

### OPERATING INSTRUCTIONS

**Aligning Your Blind:** Tilt slats open, then raise and lower blind several times to allow the cords and slats to align themselves.

**Cordless Lift & Lock:** Push and hold the button on the bottomrail to lift or lower the blind. Release the button to lock the blind into place.

**Tilting Slats Open and Closed:** Twist the tilt wand until the slats reach the desired position.

**Raising Your Cordlock Blind:** Open slats, then pull the lift cord downward until the blind reaches the desired height. Release the cord to lock into place.

**Lowering Your Cordlock Blind:** Gently pull the cord toward the center of the blind until the lock releases. Let the cord slip slowly through your fingers until the blind reaches desired height. Move the cord toward the outside of the blind and release to lock blind into place.